**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Meeting of Foulness Island Parish Council held on Wednesday 13th June, 2018, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.30 p.m.

Present: Councillors G. Bickford (Vice Chair), R. Green, E. Pitts (Chair) and A. Porter.

In attendance: County Councillor M. Steptoe, District Councillor D. Efde, District Councillor N. Hookway and J. Watson (Clerk)

**AGENDA**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive apologies for absence.**
4. Apologies for absence were received from N. Uden (QinetiQ), E. Birch (QinetiQ), Parish Councillor F. Giles and District Councillor J. McPherson
5. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
6. Councillor Bickford declared a pecuniary interest in respect of Agenda Item 10.
7. **To sign as a correct record the minutes of the Full Council meeting held on 18h April, 2018.**
8. It was noted that apologies for absence had been received from District Councillor Hughes
9. Proposed Councillor Porter, seconded Councillor Bickford that, subject to the amendment at 4.a. above, the minutes be signed as a correct record. Carried unanimously
10. **To receive a report from the District and County Councillors for the area on any matters of interest.**
11. Reports were received from County Councillor Steptoe and District Councillors Efde and Hookway.
12. **Financial Matters**
13. Proposed Councillor Porter, seconded Councillor Green that the payment requests for April/May/June 2018 be approved. Carried unanimously.
14. Proposed Councillor Green, seconded Councillor Bickford that the receipts for April/May/June 2018 be approved. Carried unanimously.

1. **Charitable Trust**
2. The Clerk reported that no action had been taken regarding the setting up a Charitable Trust in respect of the Parish Council Play Area.
3. **Post Office**
4. The Clerk reported that no further information had been received regarding the possible provision of a Post Office on Foulness Island.
5. **Clerk’s Report**
6. To Clerk reported that he was drawing up an action plan in respect of the requirements of Data Protection.
7. The Clerk reported that no action had been taken in respect of a new Bank Mandate.

Councillor Bickford left the meeting

1. **First Responder**
2. Proposed Councillor Green, seconded Councillor Porter that, subject to the Clerk seeking further guidance from EALC, a suitable voucher in the value of £50 should be purchased by the Council as a gift for the recently retired first responder under their powers covered by Section 137

Councillor Bickford re-joined the meeting

1. **Visit by Rochford District Council**
2. Proposed Councillor Porter, seconded Councillor Pitts that the Clerk arrange for a visit by representatives from Rochford District Council.
3. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
4. No Parishioners addressed the meeting
5. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
6. Councillor Green reported that the Great Wakering Doctors Participation Group were not calling meetings. The Clerk was asked to write to the appropriate NHS department to complain.

Meeting closed 8.20 pm

Date of next Meeting – 11th July 2018

Issued 4th July, 2018.